



MI Healthy Climate Fellow Position Description

Position Title: Connections Coordinator	Host Site: Upper Peninsula Land Conservancy
Position Type: Hybrid	Site Supervisor: Emily Leach
Slot Type: 11 months	Hours: Full-time placement - 40 hours/wk
Dates of Service: 1/21/2026 - 12/18/2026	Salary: \$45,000

MI Healthy Climate Fellows:

Join the MI Healthy Climate Fellows (MHC Fellows) and make a lasting impact on Michigan's carbon-neutral future! The MHC Fellows program accelerates Michigan's climate action through capacity building and leadership development. Fellows serve across the state to advance the MI Healthy Climate Plan's (MHCP) goal of achieving carbon neutrality by 2050. The plan, unveiled by Governor Gretchen Whitmer in April 2022, aims to avert the worst impacts of the climate crisis; create good-paying jobs; position Michigan as a climate action leader; and build a healthier and more prosperous, equitable, and sustainable Michigan for all Michiganders.

About the Host Partner:

UP Land Conservancy (UPLC) is a local 501c3 non-profit land trust accredited through the Land Trust Alliance Commission. Our mission is to Protect Land Today, for Life Tomorrow across the Upper Peninsula of Michigan. UPLC promotes healthy ecosystems and communities by providing permanent legal protection and ecological management of conservation lands and by engaging the public in the protection and enjoyment of these lands. We practice a three pronged approach to conservation - connecting lands with each other, connecting people to the land, and connecting people with each other on the land. We have protected over 6,000 acres in the Upper Peninsula since our origin in 1999, and we would like to continue to increase the amount of land protected in future years through land acquisition, trades and conservation easements. UPLC values a systems based approach to create transformational impact with the communities we serve.

MHC Fellow Role and Responsibilities

- Hosting 8-12 educational and volunteer events across the UP, in coordination with UPLC staff and partner organizations
- Coordinating a UP Stewardship Summit to foster regional collaboration
- Quarterly youth catalogue development and distribution
- E-Newsletter and Print Newsletter development and distribution
- UP-wide survey creation and distribution to advise the UPLC Board's next Strategic Plan
- Empower the community to access climate resources by planning meetings, educational programs, and/or other activities to consistently share information.
- Participate in MHC Fellows development shared learning and collaboration activities including four MHC Fellow in-person convenings and, MHC Fellows monthly virtual trainings (refer to calendar attachment).
- Fellows will host a community input session with their host site to collect community feedback and advance the goals of the MI Healthy Climate Plan.



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Evaluation and Reporting

- Fellows will complete a mid-year survey during the term.
- Fellows will complete a pre service baseline capacity assessment and post service capacity evaluation.
- Other reporting requirements (e.g. bi-weekly timesheets, monthly progress reports, etc.)

Preferred Qualifications:

The appropriate candidate will have a strong interest and/or background in environmental issues, coalition building and/or community organizing, and communications or a combination of such interests. The appropriate candidate must possess strong verbal and written communication skills, excellent attention to detail, the ability to work within a team or as an individual and be familiar with the Microsoft Office suite and Google Applications. Fellows are required to work the standard office hours of their host communities.

No specific background or education is required to join the MHC Fellow! But a minimum of 2 years of experience in these types of situations is essential for success:

- Experience facilitating a meeting with people who have more experience than them
- Complete their work without someone reminding them to do it
- Experience overcoming obstacles in work situations in the past
- Experience managing multiple professional relationships
- Comfortable working outside of the typical 9:00am - 5:00pm to attend community events
- Ability to use or teach oneself new software in a fast-paced role with little oversight

Minimum Qualifications:

- Live in Michigan during the duration of their service.
- Ability to travel to four in-person MHC Fellow convenings around the state. Carpools will be available and encouraged.
- Be at least 18 years of age. Applicants must have a high school diploma, GED, or be working toward the completion of one.
- U.S. citizen, U.S. national, or lawful permanent resident of the U.S.
- Pass the following National Service Criminal History Checks: State of Michigan background check, State of residency (if not Michigan)

Compensation:

Fellows will receive a salary of **\$45,000** distributed in even increments, bi-weekly. Fellows will receive health care benefits and continual professional development. Upon successful completion of service, a program completion bonus in the amount of \$2,000.

The MI Healthy Climate Fellows program is an equal opportunity employer. Reasonable accommodations will be made for interviews and service as needed.